METHODOLOGY M11	Training Assessment
	Build tools

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WHAT IS…	Training assessment is used to evaluate the achievements of a training session in terms of results and impact. Three tools are presented here.
WHY	Each training session, as well as season-long training, has to be evaluated to see: ► If the goal of the training was reached ► If the expectations of the participants were met ► What was good, and what has to be improved, for the next training session or course ► If season-long training has had an impact on farmers' knowledge ► If season-long training has had an impact on farmers' practice. Training assessments help trainers (advisers) and participants to get a clear picture of the achieved results.
HOW	Assessment can done: ► In written form or by discussion ► Personally or in sub-groups ► In rigid form (tests) or in unbound form (discussions). It can be intersting to give a written comment on the assessment result to the participants as, first, you maintain contact with them and, second, they can react to your comments and give more information. Some possibilities for training assessments are: **1. Evaluation matrix**

	Good ☺	Moderate ☺	Need some improvement ☹	Comments
Training contents				
Field visit				
Special topics				
Training method				
Participation				
Facilitation				
Etc.				

2. Checking expectations list
Make a list of the expectations of the training session before the session begins. Check the list after training, to assess the effectiveness of the training.

	3. Written quiz The impact of season-long training on farmers' knowledge can be assessed by 'before and after training tests'. Be careful not to make the tests too scientific.
SOURCES	Frederike Praasterink: A facilitator's field guide